

**Tender Roots**  
**APPLICATION FOR ADMISSION 2017-2018**

Child's Full Legal Name \_\_\_\_\_  
Last First MI Nickname

Child's Age \_\_\_\_yrs \_\_\_\_mos Gender \_\_\_\_\_ Birth date \_\_\_\_\_

**I AM APPLYING FOR THE FOLLOWING PROGRAM:**

*All programs are from 9:00 am – 12:00 pm – **Check Box and Circle Days of the Week***

**One-year olds:**

1 -Days M/T/W/Th/F  2-Days M/T/W/Th/F  3-Days M/T/W/Th/F

**Two-year olds:**

1 -Days M/T/W/Th/F  2-Days M/T/W/Th/F  3-Days M/T/W/Th/F

I AM FLEXIBLE IF MY FIRST CHOICE IS UNAVAILABLE

**PARENT OR LEGAL GUARDIAN INFORMATION**

**Parent's name (Mother or Guardian)** \_\_\_\_\_  
Last First Nickname

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Employer \_\_\_\_\_

**Parent's name (Father or Guardian)** \_\_\_\_\_  
Last First Nickname

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Employer \_\_\_\_\_

**Every child is required to be accompanied by a parent/caregiver at all times. Tender Roots tries to create an equal balance between attending parents and caregivers. Who will be regularly attending with your child?**

Parent \_\_\_\_\_

Caregiver \_\_\_\_\_  
Last First Nickname

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

\*Email Address \_\_\_\_\_ (required)

Will your child be enrolled in another program, while at Tender Roots? \_\_\_\_\_ If yes, where and how many days? \_\_\_\_\_

### HEALTH INFORMATION

It is important for us to be aware of any special needs that your child may have. Please note any physical, developmental or emotional needs. \_\_\_\_\_

Is your child now, or has your child ever been referred to a specialist for speech, hearing, development, therapy, etc. If yes, please describe. \_\_\_\_\_

Does your child have any food allergies? \_\_\_\_\_

Does your child have any therapeutic exercises that need to be performed at school? \_\_\_\_\_

### GROUP EXPOSURE

Is your child currently enrolled in a organized program? \_\_\_\_\_ If yes, where and what is the philosophy of the program ? \_\_\_\_\_

What is your child's exposure and reaction to group situations? \_\_\_\_\_

**PLEASE TELL US A LITTLE ABOUT YOUR FAMILY**

*(please feel free to continue on the back if needed)*

How did you hear about Tender Roots?

Why are you interested in Tender Roots?

What is your image of a child? Energetic, capable, etc.

What are your goals for your child's early years?

What kinds of things would you like to see happening in the playschool?

Our program is dependent on active collaborative involvement. What are some skills or talents you would like to share with our community? What field do you work in or position held? This helps us to create our advisory committees.

What is your knowledge of the Reggio Emilia approach and do you feel it agrees with your philosophy at home? No knowledge is required and has no bearing on your acceptance.

**TUITION**

Tender Roots is a small non-profit organization, which operates on a year-to-year budget. Being a cooperative, we are supported solely through parental financial commitments. Our ability to operate efficiently and at our highest level depends on timely tuition payments. Our budget is used to pay rent, staff salaries, material and supplies, and the many other things that are necessary to run a school.

Application Fee: \$50.00 (non-refundable)

School Fees: \$200 (covers FOB to open front door, snack, serving ware, school supplies, and Tender Roots Parent Committee events)

Tuition: September 2017- June 2018:

1 Day Annual Tuition - \$2,250 (Initial Deposit - \$450/ 4 Payments Sept-Dec - \$450)

2 Days Annual Tuition - \$4,300 (Initial Deposit - \$860/ 4 Payments Sept-Dec - \$860)

3 Days Annual Tuition - \$5,400 (Initial Deposit - \$1080/ 4 Payments Sept-Dec - \$1080)

*Enrollment contracts require a commitment for the entire school year.*

*\*Initial payment is a non-refundable deposit and secures your child's space. ^Due by the start of each month. (Sept, Oct, Nov, Dec)*

Discounts: \$500 Sibling discount (concurrent siblings) \$100 Early payment discount if paid in full prior to school start

Please make checks payable to: Tender Roots

**Mail to:           Tender Roots  
                          Admissions  
                          1701 N Bryan Street  
                          Arlington, VA 22201**

You will be notified once your application and payments are received. Applicants will be accepted based on creating a balanced group of students. Your deposit reserves a slot for your child at Tender Roots. We will do our best to place you in the program of your first choice. However, if this is not possible you will be offered your second choice or a slot on the waitlist for your first choice. Tender Roots does not discriminate on the basis of race, color, national or ethnic origin, sexual orientation or religion.

#### **AGREEMENT**

- I understand that acceptance is based on creating a balanced group of students that are compatible with the provided program. A student's age, gender, program choice, and attending adult are all considered.
- I understand that upon acceptance of this application, I will be eligible for an available space and that the deposit (as stated in this application) is due with the application.
- I understand that upon enrollment I am required to provide proof of identity and to complete the enrollment packet including physical exam, immunizations and developmental questionnaires.
- I understand that the final decision regarding enrollment rests with the Director. Tender Roots does not discriminate on the basis or race, creed, color, national or ethnic origin.
- I understand that tuition payments cover only a part of the expenses of educating children at Tender Roots and that the balance is made up by voluntary contributions and volunteering by parents. I understand that in order to offer our children the very best program possible, I will be expected to actively participate in the life of the school and freely give of my talents and time.
- I understand that Tender Roots is located in a residential neighborhood and that there is no on site parking. I will lessen the impact on surrounding residents by walking, taking public transportation, or parking in a legal spot at a distance from the school building.
- I understand that Tender Roots reserves the right to terminate this contract if my child or caretaker fails to abide by established standards of conduct. This would occur only if remediation efforts were unsuccessful.
- Enclosed is the application fee of \$50. I understand that this fee is non-refundable.
- I understand that upon receiving an acceptance letter that a non-refundable deposit is due by April 28, 2017.
- I understand that the non-refundable deposit reserves my spot. If my deposit is not received, my slot will be considered forfeited and offered to a wait list family.

- I further understand that if the non-refundable balance of the tuition is not paid by the due date that a late fee of 5% will be added, following a one-week grace period.

**Person accepting responsibility for financial obligations**

\_\_\_\_\_  
 Print Signature Date

**Parent or Legal Guardian**

\_\_\_\_\_ Print \_\_\_\_\_ Print

\_\_\_\_\_ Signature \_\_\_\_\_ Signature

\_\_\_\_\_ Date \_\_\_\_\_ Date

**Director of Tender Roots**

\_\_\_\_\_ Print \_\_\_\_\_ Signature \_\_\_\_\_ Date

**APPLICATION IS INCOMPLETE WITHOUT SIGNATURES FROM  
 LEGAL GUARDIANS AND A NON-REFUNDABLE \$50 APPLICATION FEE**